



**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
FINANCE COMMITTEE MEETING  
AUGUST 3, 2021 – 4:45 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:** Wallace Dunn, Chairman  
David Dunn, Board Member  
Kathy Rhodes, Board Member  
Russell Tippin, President/Chief Executive Officer  
Steve Ewing, Chief Financial Officer  
Donald Davenport, DO, Chief of Staff

**MEMBER(S) ABSENT:** Timothy Benton, MD, Vice Chief of Staff

**OTHERS PRESENT:** Bryn Dodd, Board Member  
Richard Herrera, Board Member  
Don Hallmark, Board Member  
Mary Lou Anderson, Board Member  
Steve Steen, Chief Legal Officer  
Christin Timmons, Chief Nursing Officer  
Matt Collins, Chief Operating Officer  
David Chancellor, Vice President Human Resources  
Adiel Alvarado, President MCH ProCare  
Grant Trollope, Assistant Chief Financial Officer  
Kerstin Connolly, Paralegal  
Michaela Johnson, Executive Assistant to CEO

**OTHERS PRESENT:** Various other interested members of the Medical Staff, Employees and Citizens

**I. CALL TO ORDER**

Wallace Dunn called the meeting to order at 4:45 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Laws.

**II. ROLL CALL**

Wallace Dunn conducted a roll call of the members. A quorum was established.

**III. REVIEW OF MINUTES FOR JULY 8, 2021 MEETING**

Wallace Dunn asked if the committee had reviewed the minutes of the July 8, 2021 meeting, and if there were any additions or corrections.

David Dunn moved and Russell Tippin seconded the motion to approve the minutes of the July 8, 2021 Finance Committee meeting as presented. The motion carried unanimously.

**IV. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

**V. PUBLIC COMMENTS ON AGENDA ITEMS**

No comments from the public were received.

**VI. ITEMS FOR DISCUSSION/CONSIDERATION:**

**A. Finance Committee**

1. Quarterly Investment Report – Quarter 3, FY 2021

Charlie Brown and Jarrod Patterson with Momentum Independent Network presented the Quarterly Investment Report for Quarter 3, FY 2021

This report was informational and no action was taken.

2. Quarterly Investment Officer's Certification

Steve Ewing presented the Quarterly Investment Officer's Certification that was executed by Russell Tippin in Mr. Ewing's absence.

David Dunn moved and Russell Tippin seconded the motion to accept the Quarterly Investment Officer's Certification as presented. The motion carried.

3. Financial report for month ended June 30, 2021

Steve Ewing, Chief Financial Officer presented a summary review of the financial reports for the month ended June 30, 2021.

David Dunn moved and Kathy Rhodes seconded the motion to approve the summary review of the financial reports for the month ended June 30, 2021 as presented. The motion carried.

4. Consent Agenda

- a. Consider Approval of the Culligan Water Contract Renewal
- b. Consider Approval of the Trane Contract Renewal
- c. Consider Approval of Cornerstone Landscaping Contract Renewal

David Dunn moved and Kathy Rhodes seconded the motion to approve the item listed on the Consent Agenda as presented. The motion carried.

5. Capital Expenditure Request

**a. Consider Approval of CER for Aesculap Casper Head and Neck Rest**

Christin Timmons, CNO presented the CER for Aesculap Casper Head and Neck Rest. This purchase is to obtain the positioning device for our Neurosurgery service line and improve patient outcomes. It is utilized when performing Anterior Cervical Discectomy and Fusion (ACDF). An ACDF is the removing of a damaged disc in the neck to relieve spinal cord or nerve root pressure and alleviate pain, weakness, numbness, and tingling.

Kathy Rhodes moved and David Dunn seconded the motion to approve the CER for Aesculap Casper Head and Neck Rest as presented. The motion carried.

**b. Consider Approval of CER for Zeiss Kinevo 900 Microscope (Robotic Visualization System)**

Christin Timmons, CNO, presented the CER for Zeiss Kinevo 900 Microscope (Robotic Visualization System). This purchase is to obtain a reliable microscope that provides current technology and capabilities for MCH to provide state of the art neurosurgery and spine surgery to our community.

David Dunn moved and Wallace Dunn seconded the motion to approve the CER of Zeiss Kinevo 900 Microscope (Robotic Visualization System) as presented. The motion carried.

**c. Consider Approval of CER for Medtronic Trimline ACDF Self Retaining Retractor Set**

Christin Timmons, CNO, presented the CER for the purchase of Medtronic Trimline ACDF Self Retaining Retractor Set. This purchase is to obtain an upgraded set of instrumentation for performing Anterior Cervical Discectomy and fusions for our Neurosurgery service line and improve patient outcomes.

Kathy Rhodes moved and David Dunn seconded the motion to approve the CER for Medtronic Trimline ACDF Self Retaining Retractor Set as presented. The motion carried.

**d. Consider Approval of CER for Medtronic METRx II System and METRx Quadrant**

Christin Timmons, CNO, presented the CER for the purchase of the Medtronic METRx II System and METRx Quadrant. This purchase is to obtain updated instrumentation to assist with growing our Neurosurgery service line and increase departmental efficiency.

Kathy Rhodes moved and David Dunn seconded the motion to approve the CER for Medtronic METRx II System and METRx Quadrant as presented. The motion carried.

**e. Consider Approval of CER for Stryker Stretchers**

Christin Timmons, CNO, presented the CER for the purchase of the Stryker Stretchers. This purchase of 14 stretchers for Cath Lab and 29 stretchers for the Emergency Department will replace equipment that is either past end of life or poses patient safety issues.

Kathy Rhodes moved and David Dunn seconded the motion to approve the CER to purchase the Stryker Stretchers as presented. The motion carried.

**f. Consider Approval of CER for Hobart Dishwasher Replacement**

Matt Collin, COO, presented the CER for the purchase of Hobart Dishwasher Replacement. This purchase will replace the current dishwasher that has had multiple maintenance issues and needs constant repairs.

David Dunn moved and Wallace Dunn seconded the motion to approve the CER for Hobart Dishwasher Replacement as presented. The motion carried.

**g. Consider Approval of CER for XFERALL Mobile Application**

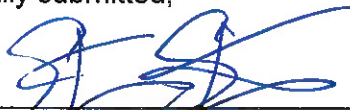
Mallori Hutson, Physician Relations Manager, presented the CER for the purchase of XFERALL Mobile Application. This purchase is for a mobile application intended to be used for inter facility transfers for both acute care and behavioral health patients. It automates the request and messaging between healthcare providers and transfer centers/admissions.

Kathy Rhodes moved and David Dunn seconded the motion to approve the CER to purchase XFERALL Mobile Application as presented. The motion carried.

**VII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,



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Steve Steen, Chief Legal Counsel  
Ector County Hospital District